

Rental property worksheet



Required Information:

Date first earned income: _____ Address of property: _____
 No. weeks rented out: _____ Owner(s) and % held: _____

	July	August	September	October	November	December	January	February	March	April	May	June	Total
Income													\$
Gross Rental Income													
Water consumption													
Recovered from bond													
Other													
Expenses													\$
Advertising for Tenants													
Body Corporate Fees													
Borrowing Expenses													
Cleaning													
Council Rates													
Capital Allowances ¹													
Capital Works Deductions ²													
Gardening													
Insurance: building													
Insurance: landlord													
Interest on loan(s)													
Land tax													
Legal fees													
Pest control													
Property agent: management													
Property agent: leasing													
Property agent: inspections													
Repairs & maintenance: general													
Repairs & maintenance: electrical													
Repairs & maintenance: plumbing													
Repairs & maintenance: other													
Stationery/Phone/Postage													
Water charges: rates													
Water charges: consumption													
Sundry: _____													
Sundry: _____													
Sundry: _____													
Sundry: _____													

^{1 & 2} Information in regards to this can be obtained by getting your property valued by a Quantity Surveyor. We recommend BMT Quantity Surveyors www.bmtqs.com.au

If you have purchased an asset over \$300 such as a stove, washing machine, fence, h.w.s., airconditioner etc. please complete below instead of in the main schedule above:

Description of asset	Price	Date purchased

**For any further questions please contact our office on
 08 9400 8400 or via email at reception@focusaccountants.com.au**