

PAYMENT POLICY

Our clients can choose from a wide range of options giving maximum choice. Our fees are payable at the conclusion of your appointment so please advise your accountant if you are not intending to pay on the day with cash, cheque or card (eftpos).

✓ **CASH**

During July and August we operate an extremely small, limited cash float. Please bring as close to the exact amount as possible to avoid issues with change.

✓ **CHEQUE**

Please make cheques payable to TAC Accountants Pty Ltd.

✓ **CARD** (DEBIT / CREDIT)

An EFTPOS terminal is located at reception for debit or credit card payments. Most cards are accepted with the exception of AMEX and DINERSCARD. Telephone payments are available by calling reception on 08 9400 8400, please note we process while you're on the phone, card details are never written down or retained and receipts are emailed on request only.

✓ **DIRECT BANK TRANSFER**

You can make a deposit directly into our bank account, please refer to your invoice for our account details and payment reference number. **Important note:** please remember to use your payment reference number as otherwise we might not be able to identify the payment which could cause delays lodging your tax return.

✓ **MONTHLY PAYMENTS** (*interest & fees apply*)

For larger invoices of \$500 or more we are delighted to offer monthly repayments. Terms available are 6, 9 or 12 giving maximum flexibility allowing you to choose the term that works best for you. Enquire directly with your accountant for a quote.

✓ **MONTHLY PAYMENTS** (*smaller invoices*)

For smaller invoices less than \$500, monthly repayments can also be available however are strictly limited to a maximum of 3 months.

✓ **DEDUCT FROM REFUND** (*\$55 admin fee*)

Existing clients have the option of deducting their invoice from their expected tax refund. Our fast turnaround means that your funds are transferred to your nominated account within 1 working day of receipt from the ATO. In the event that funds are not received we will contact you to advise that your alternative payment method will be debited.